**Project Proposal Template**

|  |  |  |
| --- | --- | --- |
| Project Title | Project Manager | Customer Name |
| <replace with your text> | <replace with your text> | <replace with your text> |

**A. Problem Statement**

<replace with your text>

**B. Scope Statement**

<replace with your text>

**C. Project Success Criteria**

<replace with your text>

**D. Work Breakdown Structure (WBS)** *– Insert additional rows as needed.*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Task Number** | **Task Name** | **Task Definition** | **Deliverables** | **Resources Needed** |
| 1.0 | <replace> | <replace> | <replace> | <replace> |
| 1.1 | <replace> | <replace> | <replace> | <replace> |
| 1.2 | <replace> | <replace> | <replace> | <replace> |
| 2.0 | <replace> | <replace> | <replace> | <replace> |
| 2.1 | <replace> | <replace> | <replace> | <replace> |

**E. Tools & Techniques**

|  |  |  |
| --- | --- | --- |
| **PMBOK Guide Knowledge Area** | **Proposed PMBOK Guide Tools and Techniques** | **Why the recommended tools/techniques are necessary for this project** |
| <replace> | <replace> | <replace> |
| <replace> | <replace> | <replace> |
| <replace> | <replace> | <replace> |
| <replace> | <replace> | <replace> |
| <replace> | <replace> | <replace> |
| <replace> | <replace> | <replace> |